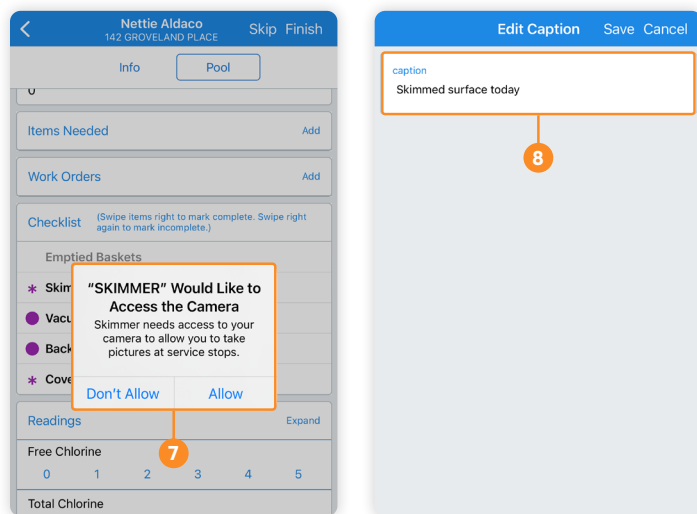
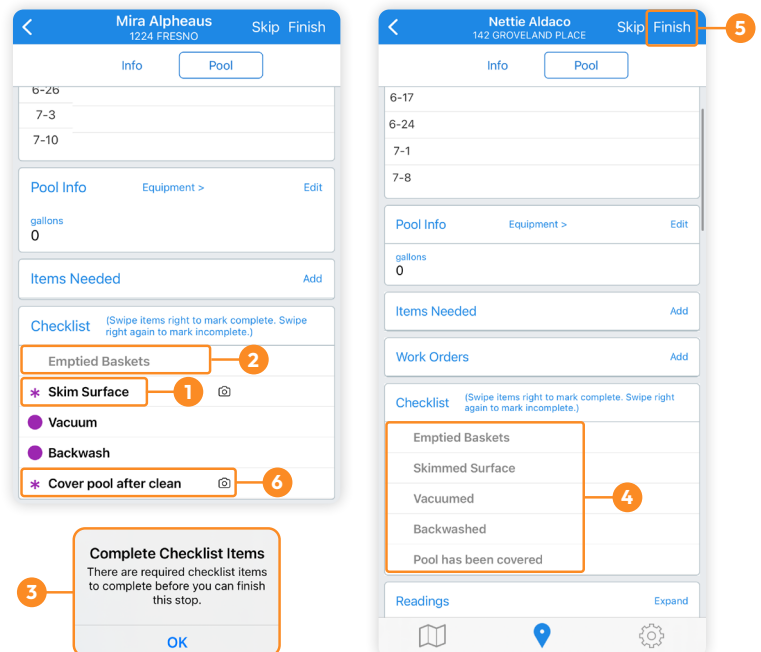


Required checklists and photo evidence: Mobile app guide

This guide overviews how to complete the new mandatory Checklist items and photo evidence for routine cleanings and work orders.

Required Checklists

1. An asterisk (*) indicates which Checklist items are mandatory.
2. Swipe right on each Checklist item to mark it as complete.
3. Each mandatory Checklist item must be completed to proceed to the next item on the Checklist.
4. Once all Checklist items have been completed, they will be grayed out.
5. Once all items have been marked complete, the stop can be marked as Finished.



Required photo evidence

6. Items requiring photo evidence will have an asterisk (*) and a camera icon (📷).
7. The camera app will automatically open when that Checklist item is swiped right.
8. There is also an option to edit the checklist description in the photo caption.